



## Peterborough Police Services Board

### LE-020 - Collection, Preservation and Control of Evidence and Property

#### 1.0 Policy

- 1.1 It is the policy of the Peterborough Police Services Board with respect to property and evidence control and the collection, preservation, documentation and analysis of physical evidence that the Chief of Police will:
- a) ensure and report back on compliance by members of the police service with sections 132, 133 and 134 of the **Police Services Act**;
  - b) establish procedures, consistent with the advice from the Centre of Forensic Sciences and its current version of the **Laboratory Guide for the Investigator**, for the safe and secure collection, preservation, control, handling and packaging of evidence;
  - c) establish procedures for the secure collection, preservation and control of property;
  - d) ensure that an annual audit of all property/evidence held by the police service is conducted by a member(s) not routinely or directly connected with the property/evidence control function, and report the results to the Board; and
  - e) where a member who has responsibility for a property/evidence storage area is transferred or replaced, ensure that an inventory is taken of all property/evidence in that area.

## **2.0 Administration**

- 2.1 That this Policy is hereby enacted by the Peterborough Police Services Board on this 20<sup>th</sup> day of October 2014 and shall take effect on January 1<sup>st</sup> 2015.
- 2.2 That this policy be unrestricted.

---

Gary Baldwin, Chair  
Peterborough Police Services Board

### **Additional References:**

Adopted by the Peterborough Police Services Board on October 20<sup>th</sup> 2014.

Previously evaluated: March 10<sup>th</sup>, 2009

Original issue date: March 16<sup>th</sup>, 2006

Revision dates: Revised for accessibility February 4<sup>th</sup> 2019